



Maga Neguma Road Construction Equipment Company

(Under the Ministry of Transport & Highways)



VACANCY

Maga Neguma Road Construction Equipment Company is an associated company of the Ministry of Transport & Highways. MNRCE wishes to invite applications from suitable, qualified and experienced Sri Lankans for the following post.

Post of Human Resource Consultant

TERMS OF REFERENCE (TOR)

Title of Consultancy :

Maga Neguma Road Construction Equipment Company seeks a dynamic and results – oriented professional with extensive experience in Human Resource Services.

Reporting to : Chairman - Maga Neguma Road Construction Equipment Pvt Ltd.

Type of Contract : Professional Human Resource Consultancy Services.

Scope of Work

- Establish and lead standard recruiting, staffing and employment to regulatory concerns.
- Plan and coordinate administrative procedures and device ways to streamline processes.
- Ensure the smooth and adequate flow of information within the authority to facilitate other divisional operations.
- Implement employee performance management and improvement systems
- Policy development, documentation Manage, prepare schedules and deadlines
- Implementation of Human Resources Information System (HRIS).
- Succession planning and cadre management.
- Maintaining proper coordination with relevant institutions

Legal compliance, professional background and experience for resource personnel :

- Applicant should be possess past experience in working as a Human Resource Consultant in a Government or Private Establishment.
- Applicant Should have more than 10 years' experience relevant to the subject area.
- Ability to communicate in English and Sinhala
- Strong Computer Literacy.

Salary & Benefits - Negotiable

Please forward your CV by e-mail to mnrce@slt.net.lk on or before 21st February 2023.

General Manager,
Maga Neguma Road Construction Equipment Company,
No: 81/4, Nawa Nuge Road, Peliyagoda, Kelaniya.
Tel - 0112914121